



OLGA – Inventory Management

FACILITIES: Click to enter facilities not accounted for in current inventory. . Include all facilities who will be funded in part or in whole with funds from DRPT, regardless of their dollar amount, as this information will be used to forecast future needs.

FTA Code: Use the dropdown menu to select the appropriate FTA code that describes the facility. FTA Codes, also known as Activity Line Items (ALI) are informational and used as tools for the FTA and DRPT to manage projects.

Date Constructed: Enter or use the calendar icon to select the date the construction on the facility was finalized. The grantee and the seller should complete a final signoff when construction on the facility is finalized. The date on the final signoff should be the date constructed.

Purchase Date: Enter or use the calendar icon to select the date the facility was purchased. The date purchased is the date the keys to the facility are handed over to the grantee from the seller.

Description: Enter a brief description of the facility.

Facility Address: Enter the street address of the facility.

Address Cont.: Enter additional address information, such as suite number, if necessary.

City: Enter the city where the facility is located.

State: Use the dropdown menu to select the state where the facility is located.

Zip Code: Enter the zip code where the facility is located.

Cost to Build Facility: Enter the cost to build the facility. The cost to build the facility includes land, labor, and indirect costs.

Facility Square Footage: Enter the square footage of the facility.

Expected Useful Life: Enter the expected useful life of the facility in years.

Salvage Value: Enter the expected salvage value of the facility at the end of its useful life. The salvage value is the cost that can be recovered from the sale of the facility at the time of its sale.

Date of Last Roof Rehab: Enter or use the calendar icon to enter the date of the latest roof rehab. This is the date the roof was significantly replaced.

Date of Last HVAC Rehab: Enter or use the calendar icon to enter the date of the latest HVAC rehab.

Annual Rental Expense (optional): Enter the annual rental expense on the facility if applicable.

Annual Maintenance Expense: Enter approximately the amount of maintenance is spent on the facility annually. This expense includes costs to keep the facility in good working order, repairs and preventive maintenance. Do not include labor associated with maintenance.



Current Assessed Value: The current assessed value of the facility should be the value provided on the most recent tax assessment.

Location of Item: Use the dropdown menu to select the location of the facility.

Comments: Enter any additional comments, if any, in the box.